

Rhode Island Child Death Review Team Meeting
Thursday, November 15, 2012
2:30-4:30pm
Lab Library Room
AGENDA

Meeting Notes:

Open Meeting 2:30-3:30

1. Welcome & Introductions
2. Administrative
 - a. Minutes Review & Approval
October minutes were reviewed and approved.
 - b. Process for identifying cases for review
There was a discussion regarding how cases are chosen for review. In the past cases have been identified by the CDRT data abstractor and CDRT coordinator with input by the Medical Examiner. A suggestion was to present cases for review with similar causes/manner of death (e.g. hanging, drownings, MVAs, etc.)

The group also agreed that, perhaps having meetings and reviewing cases, quarterly, might allow for more cases to be reviewed at one meeting. If the group is working on a project or additional meetings are needed, those can be scheduled in between quarterly meetings. The suggestion was to leave the third Thursday of the month available as planning and project meetings.
 - c. Possible topics for report/brief or project for 2013
 - Safe sleep (recent work)
 - Drug Overdoses
 - Child deaths from abuse/neglect

- How does RI fit with national trends
- Motor vehicle accident deaths (since the CDRT was involved in testimony)

d. Other/New Business

Many state employees are not receiving the password protected emails that Annie has sent out that include cases for review. There was a discussion regarding the need for password protection and, since information in the emails is public information, that emails with cases for review need not be password protected. Cases to be reviewed should be sent out a week in advance, in order for Committee members to gather necessary information.

**3. Executive Session 3:30 – 4:30
Closed Session**

Case Reviews – See List

2013 Meeting Schedule: 2:30- 4:30

March 21, 2013

Re-schedule to March 26th.

April 18, 2013

May 16, 2013

June 20, 2013

July/August – No meetings

September 19, 2013

October 17, 2013

November 21, 2013

December – No meeting